

**Minutes of the Meeting of Governing Body of Majlis Arts and Science College
(Autonomous) held on 21st October 2024, 11.15 am at Principal's Chamber.**

Agenda for the meeting:

1. To report the matter of constitution of Non-Statutory Bodies at Majlis Arts and Science College as stipulated in the UGC Regulation dated 03.04.2023.
2. To report the matter of having appointed teaching faculty to various departments.
3. To ratify the action in having applied for Integrated B.Ed Programmes (BA B.Ed, BSc B.Ed, B.Com B.Ed) to National Council of Teacher Education (NCTE) from 2025-26.
4. To report the matter of having received additional batch for BCA and BBA Programmes for 2024-25 admissions based on AICTE Approval.
5. To report the matter of having appointed 2 deputy Controller of Examinations
6. To report and discuss the matter of collaborations with International Universities and Institutions.
7. Any other matter permitted by Chair.

Members present:

1. Sri. Salem Kuruvambalam, Chairman, Governing Body of the College
2. Sri. K S Abdulla Koya Thangal, President, AMLI
3. Sri. Musthafa Faizi, General Secretary, AMLI
4. Sri. C P Hamza, Manager & Secretary, Majlis Arts & Science College
5. Smt.Sini J shukkoor, Joint Secretary, Govt of Kerala (Online through Google meet)
6. Dr.Mujeebu Rehiman M P, Professor, History, University of Calicut
7. Dr.Mohamed Kutty Kakkakunnan, Principal.
8. Dr. Mohamedali P, Chairman Academic Board & former Principal, MES-KVM College
9. Sri. K. Mohamed Haneefa, Member, Controller of Examinations
10. Sri. Noushad N, Director
11. Sri.Ali Moidu Thuppilikkat, Special Officer

The meeting commenced at 011.15 am under the Chairmanship of Sri. Salem Kuruvambalam. The Principal & Member Secretary welcomed all the members present to the meeting. He briefed about the last Governing body meeting.

The meeting discussed agenda items one by one and resolved as detailed below.

Item No. 1: To report the matter of constitution of Non-Statutory Bodies at Majlis Arts and Science College as stipulated in the UGC Regulation dated 03.04.2023.

The meeting of the Governing Body held on 20.03.2024 vide item No.6 had authorized the Principal to constitute other required Non Statutory Committees, if not already constituted, and report the matter to the next Governing Body. Accordingly, the constitution of following committees was reported to the Governing Body and the Governing Body approved the same.

- a) Admission Committee:
- b) Examination Cell:



- c) Examination Advisory Committee
- d) Squad to Inspect Examination Hall;
- e) Squad to Inspect Conduct of Examination:

Item No. 2: To report the matter of having appointed teaching faculty to various Departments.

The meeting of Governing Body meeting held on 20.03.2024 vide item No.3 had authorized the Management to proceed with selection procedure and appoint faculties as when required, subject to reporting to next Governing Body meeting. Accordingly, the matter of having appointed the following 33 Assistant Professors to the various departments of the College (during 20.03.2024 to 08.10.2024) was reported to the Governing Body and the Governing Body approved the same.

SL No	Name of Teacher	Date of Appointment	Qualification	Department
1	Rinsha V P	03.06.24	MA Sociology	Sociology
2	Husna K	08.07.24	MA Sociology, NET	Sociology
3	Akhila P (rejoined after ML)	29.05.24	M.Sc CS, NET	Computer Science
4	Suhaila P P	19.06.24	M.Sc CS	Computer Science
5	Fathimath Hasna	08.07.24	MCA	Computer Science
6	Nimitha Prakash	08.07.24	MCA	Computer Science
7	Shameema Rahmath (rejoined after abreak)	24.09.24	MCA, NET	Computer Science
8	Ranjin K	27.06.24	M.Sc Mathematics	Mathematics
9	Swetha A V	03.06.24	M.Sc Statistics	Mathematics
10	Shibila V	08.07.24	M.Sc Microbiology	Microbiology
11	Arya P	17.07.24	M.Sc Microbiology	Microbiology
12	Shahanas P Ummer (rejoined after ML)	20.06.24	M.Com, B.Ed	Commerce &Mgmt.
13	Nuhaman Shibli	08.07.24	MBA	Commerce &Mgmt.
14	Ajeesh T	08.07.24	M.Com, NET	Commerce &Mgmt.
15	Abida K	08.07.24	MBA	Commerce &Mgmt.
16	Sajla K	05.08.24	M.Com	Commerce &Mgmt.
17	Mohammed Hashik	09.09.24	M.Com, NET	Commerce &Mgmt.
18	Murshida Jasmin	07.10.24	M.Com	Commerce &Mgmt.
19	Kadeeja Ruksana P	10.06.24	M.Sc, B.Ed	Physics
20	Ashwani M V	05.08.24	M.Sc	Physics
21	Shafna K	20.06.24	MA Multimedia	Media & Comn
22	Surya M	19.06.24	MA Multimedia	Media & Comn
23	Swalahudheen T	19.06.24	MA Journalism & Mass Com	Media & Comn
24	Rahiba Thasni P	20.06.24	MA Journalism & Mass Com	Media & Comn



25	Sajulal P T	01.07.24	MA Visual Communication	Media & Comn
26	Fathima Dhillna	01.08.24	MA Journalism & Mass Com	Media & Comn
27	Aiswarya Ratheesh	05.08.24	M.Sc Electromedia	Media & Comn
28	Irin Anna Paul	08.07.24	MA Journalism & Mass Com	Media & Comn
29	Fahmitha Farhath	23.09.24	MA	Media & Comn
30	Huda Thabassum K K	01.07.24	MA Journalism & Mass Com	Media & Comn
31	Fathima Henna M P	05.08.24	MA Multimedia	Media & Comn
32	Suhaila Nasrin	05.08.24	M.Sc Polymer Chemistry	Chemistry
33	Dr.Abdul Majeed CT	23.05.24	MA, M.Phil, Ph.D	English

Item No. 3: To ratify the action in having applied for Integrated B.Ed Programmes (BA B.Ed, B.Sc B.Ed, B.Com B.Ed) to National Council of Teacher Education (NCTE) from 2025-26.

The matter of having applied to NCTE for starting the following Integrated B.Ed Programmes (ITEP) from the year 2025 was placed before the Governing Body and the Governing Body **ratified** the same and also appreciated the management for expanding the horizons of the College.

- BA B.Ed- 2 batches of 50 students- preparatory
- B.Sc B.Ed-2 batches of 50 students- middle
- B.Com B.Ed- 2 batches of 50 students- secondary

The Governing Body also resolved to give reply to NCTE with required documents for the show cause notice issued denoting the paucity of documents in the application submitted for ITEP. The Governing Body granted permission to commence the above programmes at Majlis Arts and Science College (Autonomous) from the year 2025-26 Academic Year, if approved and granted by NCTE. Further, the Governing Body authorised the Management to invite applications, conduct interview and prepare rank list as per the qualification prescribed by NCTE for the proposed posts of teaching faculty for ITEP. The appointment shall be done from the list so prepared only after getting the Letter of Approval.

Item No. 4: To report the matter of having received additional batch for BBA and BCA programmes.

The meeting of Governing Body held on 20.03.2024 had approved increasing one more division for BCA and BBA programmes on fulfilling the norms, requirements and other conditions set by the University of Calicut. Accordingly, the AICTE and University of Calicut sanctioned additional batch of BCA and BBA for the year 2024-25 to Majlis College. This matter was reported the Governing body and Governing Body noted the same.

Item No. 5: To report the matter of having appointed Deputy Controller of Examinations.

As per the Examination Manual approved by the Academic Council, an Examination Cell has been constituted consisting of Controller of Examinations, Deputy Controllers of Examinations and other ministerial staff.



Accordingly, Sri. Muhammed Thakyudeen M T, Assistant Professor, Mathematics and Sri. Akhil K, Assistant Professor, Chemistry were appointed as Deputy Controllers of Examinations. This matter was placed before the Governing Body and the Governing body ratified the appointment.

Item No. 6: To report and discuss the matter of collaboration with International Universities and Institutions.

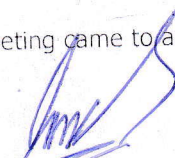
It was reported in the meeting that Majlis Arts and Science College, represented by College Secretary Jb. C.P. Hamsa and Academic Board Chairman Dr. Mohamedali, participated in the International Conclave of Universities and Colleges held in Makassar, Indonesia from 30.09.24 to 02.10.24. The delegation explored opportunities for future collaborations and signed Memorandum of Understanding (MoU) with the following Universities/Institutions/ the alumni body of one University as shown below.

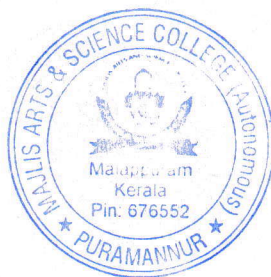
1. Universitas Islam Negeri Alauddin Makassar, Indonesia
2. Universitas Negeri Makassar, Indonesia
3. Institut Kesehatan dan Bisnis Kurnia Jaya Persada, Indonesia
4. Sekolah Tinggi Ilmu Kesehatan Yapika Makassar, Indonesia
5. Apker Mappa Oudang Makassar, Indonesia.
6. Stikes Panrita Husada Bulukumba
7. Faculty of Mathematics and Natural Sciences, State University of Makassar.
8. International Islamic University Malaysia Alumni Foundation (IIUMAF)

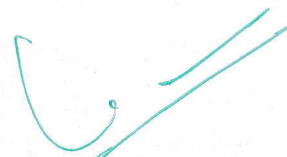
The Governing Body discussed the matter in detail how these collaborations will be helpful for our students and teachers and appreciated the efforts taken by the Management and College for signing MoU with above mentioned Institutions. The Governing Body further authorized Dr. Sayyed Mohamed Muhsin, Assistant Professor, Abdulhamid Abusulayman Kulliyah of Islamic Reveled knowledge and Human Sciences, IIUM Gombak Campus, International Islamic University, Malaysia as correspondent, representative and Liaison Officer of Majlis Arts and Science for the implementation of the Memorandum of Understanding (MoU) between International Islamic University Malaysia Alumni Foundation (IIUMAF) and various departments of International Islamic University, Malaysia and Majlis Arts and Science College (Autonomous).

Item No. 7: Arising out of discussion, the Governing Body noted the matter of having commenced English Language Skill Proficiency training to all first semester students of 2024 admission batch by Cambridge University Press. Training sessions were already completed for English teachers at the College on Cambridge Interchange Module -2 and the trained teachers are providing classes to first year students.

The meeting came to an end at 12.30 pm.


Salem Kurevambalam
Chairman




Dr. Mohamed Kutty Kakkakunnan
Member Secretary

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