No. Majlis/FIN/2024/Minutes/004 28.03.2025

MINUTES OF THE THIRD MEETING OF FINANCE COMMITTEE HELD ON 27 MARCH 2025, 10.30 AM AT PRINCIPAL'S CHAMBER OF THE MAJLIS ARTS AND SCIENCE COLLEGE (AUTONOMOUS)

Agenda:

1. Preparation of the Budget for **2025–26** in the wake of the proposal to start the Integrated B.Ed Programme and the requirement of additional staff for the Pareeksha Wing.

2. Any other matter permitted by the Chair.

Members Present:

1. Dr. Mohamed Kutty Kakkakunnan, Principal & Chairman of Finance Committee
2. Sri. C P Hamza, Secretary & Member of Finance Committee
3. Sri. Noushad N, Director & Member of Finance Committee
4. Sri. Abdul Karim U, CAO & Finance Officer

Observation:

The meeting commenced at 10.30 am under the chairmanship of Principal. The Committee deliberated on the **preparation of the Budget for the year 2025–26**, taking into account the new academic and administrative requirements of the College. The Chairman highlighted the necessity of allocating adequate funds for the proposed Integrated Teacher Education Programme (ITEP), particularly for infrastructure, academic resources, and other programme-related expenses essential for its effective implementation.

The Committee also noted the urgent requirement of additional staff for the College Pareeksha Wing, considering the increasing volume of examination-related work arising from the introduction of autonomous batches. The need to provide sufficient financial provision for supporting staff, operational expenses, and strengthening examination processes was discussed in detail.

After deliberations, the Committee prepared budget Budget for the year 2025-26, allocating sufficient fund under construction head, salary-remuneration head and other heads required.

Decisions:

After deliberations, the Committee prepared budget **Budget for the year 2025-26**, allocating sufficient fund under construction head, salary-remuneration head and other heads as required and **approved** the budget which is appended.

The meeting came to an end at 12.30 pm.

Chairman, Finance Committee

PRINCIPAL
MAJLIS ARTS & SCIENCE COLLEGE
(Autonomous)

MAJLIS ARTS & SCIENCE COLLEGE (Autonomous)
Malappuram
Kerala
Pin: 676552
PURAMANNUR

BUDGET FOR 2025-26		
RECEIPTS		
No	Major Head	Amount in Rs.Lakhs
1	Admission, Application	38.00
2	Tuition fee	**996.80**
3	Parent Teachers Asssociation	24.00
4	BUS	13.00
5	Building Welfare fund	133.00
6	Royalty	5.00
7	Caution Deposit	20.00
8	Laboratory (user fee, fines)	0.75
9	Library	6.00
10	**Examination**	**70.00**
11	Convocation	6.00
12	Uniform	10.00
13	College Union Related	8.00
14	Printing	0.20
15	Miscellanious	15.00
16	Hostel	35.00
Total Expected Receipt		**1380.75**
EXPENDITURE		
1	Administration	46.00
2	Directorate of Admission	4.00
3	Printing & Advt	9.00
4	Affiliation Fee	3.00
5	Regulatory Bodies Fee, Membership etc	3.00
6	Salary and Allowances	476.00
7	Bank Interest and charges	20.00
8	Alumni Meet	3.00
9	Electrical,Fixtures and Fittings	45.00
10	Satutory Body Meetings	5.00
11	Construction	300.00
12	Caution deposit refund	20.00
13	Repair & Maintenance	10.00

14	Seminar and Workshops	8.00
15	Computers and accessories	80.00
16	Convacation Programe	8.00
17	Travelling and Conveyance	2.50
18	Donation & Charity	1.00
19	Electricity Charge	30.00
20	Faculty development programme	3.00
21	Laboratory Equipments	30.00
22	Land and Building	100.00
23	Library Books	15.00
24	Insurance Tax premium	5.00
25	Scholarships	60.00
26	Software and Networking	10.00
27	Staff Uniform Expense	2.00
28	Hostel	32.00
29	College Union related	10.00
30	Vehicles Purchase	38.00
31	Repair and MaintenanceGeneral	8.00
32	Repairs and Maintanance-Vehicles	12.00
33	Repair and Mantainace Electrical & Electronics	14.00
34	Examination	45.00
35	Miscellanious	30.00
Total Expected Expenditure		**1487.5**

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