Majlis/GB/2024/Meeting No.3 **19-12-2025**

Minutes of the Third Meeting of Governing Body of Majlis Arts and Science College (Autonomous) held on 18th December 2025, 11.10 am at Majlis College Board Room.

Agenda for the meeting:

1. To Review of the minutes of the meeting of the Governing Body held on 21.10.2024.
2. To report the matter of having appointed teaching faculty to various departments.
3. To approve the matter of commencing ITEP- Integrated Teacher Education Programmes (BA B.Ed, BSc B.Ed, B.Com B.Ed) from 2025-26 Academic year.
4. To approve of the appointment of teaching faculty for ITEP programmes.
5. To report the matter of having conducted E.A. MUNC (E. Ahamed Memorial United Nations Conference) at Majlis Arts and Science College.
6. Ratification of the budget for the year 2024-25 & Approval of the budget for the year 2025-26.
7. Constitution of Education Department and Board of Studies in Education in the context of starting ITP programmes.
8. To report the conduct of examinations and publication of results for the autonomous batches, including regular and supplementary/improvement examinations held during the academic sessions.
9. To evaluate the academic performance of Autonomous batches based on the examinations conducted so far.
10. Any other matter permitted by Chair.

Members present:

1. Sri. Salem Kuruvambalam, Chairman, Governing Body of the College
2. Sri. K S Abdulla Koya Thangal, President, AMLI
3. Sri. C P Hamza, Manager & Secretary, Majlis Arts & Science College
4. Sri. T P Mohamed Kutty, Treasurer, AMLI

5. Sri. Harilal T N, Joint Secretary, Higher Education Department, Govt of Kerala
6. Dr. (Prof.). Mujeebu Rehiman M P, Professor, History, University of Calicut
7. Dr. Mohamed Kutty Kakkakunnan, Principal and Member Secretary
8. Dr. Mohamedali P, Chairman Academic Board & former Principal, MES-KVM College (Online through Google meet)
9. Sri. K. Mohamed Haneefa, Controller of Examinations
10. Sri. Noushad N, Director
11. Sri. Ali Moidu Thuppilikkat, Special Officer

The meeting commenced at 11.10 a.m. under the chairmanship of Sri. Salem Kuruvambalam. The Principal, in his capacity as Member Secretary, welcomed all the members present and briefed them on the agenda items. Thereafter, the meeting took up the agenda items one by one and deliberated upon them, and the following resolutions were passed.

Item No. 1: To review the minutes of the meeting of Governing Body held on 21.10.2024.

The meeting reviewed each item in the minutes of previous meeting and **approved** all items.

Item No. 2: To report on the matter of having appointed teaching faculty to various Departments.

The Governing Body noted that, as per the decision taken in the Governing Body meeting held on 20.03.2024 (Item No. 3), the Management was authorized to proceed with the selection process and appoint teaching faculty as and when required, subject to reporting the same to the subsequent Governing Body meeting.

Accordingly, the matter of having appointed the following 49 Assistant Professors to the various departments of the College during the period from 21.10.2024 to 18.12.2025 was reported to the Governing Body and the Governing Body **ratified and approved** the said appointments.

SL No	Name of Teacher	Date of Appointment	Qualification	Department
1	ATHULYA V (Resigned in June 2025)	02.05.25	MA History, M.Phil, B.Ed,NET	Sociology
2	SAIFUDHEEN U K	02.06.25	MA Sociology, B.Tech, B.Ed, NET	Sociology
3	JAGANNATHAN P R	01.07.25	MA Sociology, NET	Sociology
4	DR. RAJI M (resigned on 25.07.25)	07.07.25	MA History, BEd , PhD	Sociology

5	Dr. RAMDAS	13.08.25	MA, M.Ed, PhD, SLET	Sociology
6	SREEJITH K A	19.09.25	MA History	Sociology
7	VARADA P (resigned on 31.03.25)	04.11.24	M.Sc Computer Science,	Computer Science
8	NAJIYA EP	25.11.24	MCA	Computer Science
9	FATHIMA SITHARA M T	02.06.25	M.Sc Computer Science, NET	Computer Science
10	SARANYA S	01.07.25	MCA, NET	Computer Science
11	FATHEMATHE SABINA P	13.10.25	MCA, NET	Computer Science
12	ANJANA K	09.10.24	M.Com	Commerce &Mgmt.
13	ANEESA U (Rejoined)	20.01.25	M.Com, NET	Commerce &Mgmt.
14	ANJU M (Rejoined)	02.06.25	M.Com, BEd	Commerce &Mgmt.
15	JAMEELA T	02.06.25	M.Com, B.Ed, NET	Commerce &Mgmt.
16	JASEER ALI. AV	02.06.25	M.Com, B.Ed, NET	Commerce &Mgmt.
17	ROSHMA A	02.06.25	M.Com, NET	Commerce &Mgmt
18	DR. MANJU	01.08.25	M.Com, PhD	Commerce &Mgmt
19	SAFVANA C K	11.08.25	M.Com, NET	Commerce &Mgmt
20	PRIMA P	18.08.25	M.Com, B.Ed, NET, SET	Commerce &Mgmt
21	ASHIQ ABDULLA M	18.11.24	MSc Physics	Physics
22	JYOTHIKA. K	10.02.25	M.Sc Physics	Physics
23	Dr. GEETHA NAMBIYAR	07.07.25	M.Sc Chemistry, Ph.D.	Chemistry
24	MURSHIDA T	13.10.25	M.Sc Chemistry, B.Ed	Chemistry
25	KIRAN AMMASSAM VEETTIL	04.11.24	MA Journalism & Mass Com	Media & Comn
26	BRINJULA P	02.06.25	MA Multimedia, B.Ed, MBA	Media & Comn
27	SUKANYA P M	02.06.25	Master of Communication and Journalism	Media & Comn
28	SUDHEEP S	02.06.25	Master of Communication and Journalism	Media & Comn
29	MALAVIKA S	02.06.25	MA Mass Communication	Media & Comn
30	RUFEEDA K (resigned on 31.07.25)	02.06.25	M.Sc Electronic Media	Media & Comn
31	SNEHA NARAYANAN. K	02.06.25	MA Multimedia	Media & Comn
32	RISLA SHERI V	02.06.25	M.Sc Electronic Media	Media & Comn
33	AJITH K	02.06.25	Master of Communication and Journalism	Media & Comn
34	ABHINANDH VISWAM	04.08.25	Master of Communication and Journalism	Media & Comn
35	ATHUL RAJ P	17.06.25	MA Multimedia	Media & Comn
36	MUHAMMED RAZI	09.09.25	MSc Electronic Media, NET	Media & Comn

37	DR. V T JAYARAM	02.06.25	MA English, M.Ed, PhD	English
38	NANDANA T V (resigned on 28.03.25)	11.11.24	MA English, NET	English
39	MIDHULAJ P (resigned on 31.03.25)	11.11.24	MA English, NET, PGDTS	English
40	VIMAL T	11.11.24	MA English	English
41	APARNA. J	02.06.25	MA English, NET	English
42	ALITTA ANTONY	02.07.25	MA English, NET	English
43	SILPA T M	15.07.25	MA English, NET	English
44	SHANA SHIRIN PB	13.10.25	MA English, NET, BEd	English
45	MOHAMMED ASLAM K	13.10.25	MA English, NET, CTET	English
46	SANGEETHA P	08.12.25	MA English	English
47	AYISHA ASMINA M	08.12.25	MA English	English
48	FARSANA FARVIN	08.12.25	MA English	English
49	AYOOB P	10.07.25	MA Arabic, NET, BEd	Language (Arabic)

Item No. 3: To report on the matter of having commenced the ITEP-Integrated Teacher Education Programmes (BA B.Ed, BSc B.Ed, B.Com B.Ed) from 2025-26 Academic year based on the Letter of Recognition issued by NCTE.

The Governing Body noted that, as per the decision taken in the Governing Body meeting held on 21.10.2024 (Item No. 3), permission was granted to commence Integrated Teacher Education Programs Management, subject to approval by NCTE.

The **Governing Body noted** that the National Council for Teacher Education (NCTE), vide letter No. NCTE/39/2025-LegalSection-SRC/151682–151686 dated 28.07.2025, accorded recognition to commence the Integrated Teacher Education Programmes (ITEP) from the academic year 2025–26 for one batch each of BA B.Ed (Preparatory), B.Sc B.Ed (Middle), and B.Com B.Ed (Secondary), and further **ratified** the action taken by the Management in commencing classes for these programmes in anticipation of affiliation, following the initiation of affiliation procedures by the University of Calicut

Item No. 4: To approve the appointment of teaching faculty for ITEP programmes.

The Governing Body noted that, as per the decision taken in the Governing Body meeting held on 21.10.2024 (Item No. 3) permission was granted to conduct the selection process for the

appointment of faculty for the ITEP programmes. Accordingly, interviews were conducted, and the candidates qualified and required as per NCTE norms were selected.

The **Governing Body approved** the selection list of teaching faculty for ITEP as given below and permitted the Management to appoint the teachers as required. The Governing Body also **granted permission** to the Management to appoint teachers not listed in the approved list, in the event that any of the listed candidates do not join duty, subject to reporting the matter to the next Governing Body meeting.

		QUALIFICATION				EXPERIENCE
Sl	**Name of the Staff and Designation**	**B. Ed (With %)**	**M. Ed (With %)**	**PG (Subject %)**	**NET/SLET/ Ph. D (Subject with %)**	**Teacher Training College**
1	**Dr. NASEERALI M.K. (Head of the Department)**	74%	74%	79%	Ph D Education	10 years
For BA BEd (Preparatory)						
2	Dr. V.T.JAYARAM, (Asst. Professor, Education)	61.9%	69.75 %	57.25%	Ph D Education	20 Years
3	VANISREE V (Asst. Professor, Education)	89.66 %	83.3 %	68.25%	NET Education	-
4	FEBIN SITHARA C (Asst. Professor, History)	65.91 %	70.12 %	56.22% MA History	NET History	3
5	MUHAMMED SUHAIL A (Asst. Professor, Geography)	67.55 %	-	72% MSc Geography	NET Geography	--
6	Dr. LAYASLALU M (Asst. Professor, Political Science)	62.66 %	-	53.82 % MA Political Science	Ph D South Asian Studies	--
7	ASNA PV (Asst. Professor, Economics)	82.51 %	-	77.5% MA Economics	NET Economics	-
8	Dr. SHAMINA E (Asst. Professor, English)	70.08 %	72.12 %	61% MA English	NET Education PhD Education	3.5
9	LOOKMON K.P (Asst. Professor, Arabic)	55.8%	62.12 %	64.75% MA Arabic	NET Arabic	-
10	Dr. RAJITHA RC (Asst. Professor, Hindi)	61.8%	-	62.05% MA Hindi	PhD Hindi	-
For BA B.Sc (Middle)						
11	SHABEER K.K. (Asst. Professor, Education)	70.5%	82%	72.25%	NET EDUCATION	12
12	Dr. NOUFAL P (Asst. Professor, Education)	72%	74%	75%	Ph D Education	8

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13	RESHMY JS (Asst. Professor, Physics)	67.5%	68.25 %	72.7% M Sc Physics	NET Education	2
14	SHERIN CHACKO V (Asst. Professor, Chemistry)	68.5%	70.76 %	72% M Sc Chemistry	NET Education	8
15	SUSEEL TS (Asst. Professor, Zoology)	81.18 %	-	66.63% M Sc Zoology	NET Life Science	-
16	Dr. SREENA A (Asst. Professor, Botany)	73.9%	79.62 %	86.1% M Sc Botany	Ph D Education	6
17	MUHAMMEDALI MP (Asst. Professor, Mathematics)	75.65 %	-	57.5% M Sc Mathematics	NET Mathematics	-
18	AMEERA ASHRAF M (Asst. Professor, English)	81.2%	-	72.5% MA English	NET English	-
19	SOUMYA V (Asst. Professor, Malayalam)	62.16 %	-	68.66% MA Malayalam	NET Malayalam	-
For BA B. Com (Secondary)						
20	Dr. MUHAMMEDALI PALASSERY ITHIKKAL (Asst. Professor, Education)	80%	71%	64.55%	Ph D Education	3.4
21	SOUMYA A K (Asst. Professor, Education)	67.5%	71%	65%	NET Education	12
22	JAMEELA T (Asst. Professor, Commerce)	68%	-	57% M.Com	NET Commerce	-
23	SABU UNNENKUTTY (Asst. Professor, Commerce)	65.25 %	-	64.75% M.Com	NET Commerce	-
24	RIYA M (Asst. Professor, Economics)	84.57 %	80.09 %	78.50% MA Economics	NET Education	-
25	SNEHA MENON P (Asst. Professor, Mathematics)	83%	79%	65% M Sc Mathematics	NET Education	1
26	AISWARYA P (Asst. Professor, English)	85.65 %	83.90 %	76.75% MA English	NET Education	-
27	SAJINI N.K (Asst. Professor, English)	63%	-	55% MA English	NET English	--
28	FEBINA PK (Asst. Professor, Malayalam)	64%	-	71% MA Malayalam	NET Malayalam	--
Common Faculty for BA BEd, BSc BEd and B.Com BEd.						
29	Dr. SHIBILA N HUSSAIN (Asst. Professor, Career Guidance and Counsellor)	-	-	55% MSc Counselling Psychology	-	-
30	RIYAS P (Asst. Professor, Health & Physical Education)	-	-	79.3% MPEd	-	-

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31	HARIDAS KU (Asst. Professor, Arts Education)	-	-	53.44% MA Folklore	NET Folk Literature	5

Item No. 5: To report on the matter of having conducted E.A. MUNC (E. Ahamed Model United Nations Conference)

The **Governing Body noted** that, pursuant to discussions held by the Secretary and team with Chairman of the E.A. MUNC, Sultanate of Oman, the **E.A. MUNC 2025 (E. Ahamed Model United Nations Conference)** was hosted at **Majlis Arts and Science College from 24 th to 26 th October 2025**, with the participation of about **300 students from schools within India and abroad**, thereby enhancing the national and international visibility of the College.

Item No. 6: To consider the question of approval of budget for the year 2025-26 and ratification of the budget for 2024-25 of Majlis Arts and Science College.

The Governing Body considered the budget proposal for 2024-25 and 2025-26 and **ratified the** annual budget for the **year 2024–25** and **approved** the annual budget for the year **2025–26** prepared and approved by the Finance Committee of Majlis Arts and Science College.(Budget given Below)

BUDGET FOR 2024-25		
RECEIPTS		
No	Major Head	Amount in Rs.Lakhs
1	Admission, Application	38.00
2	Tuition fee	890.00
3	Parent Teachers Asssociation	24.00
4	BUS	13.00
5	Building Welfare fund	133.00
6	Royalty	50.00
7	Caution Deposit	20.00
8	Laboratory (user fee, fines)	0.75
9	Library	6.00
10	Examination	36.00
11	Convocation	6.00
12	Uniform	10.00

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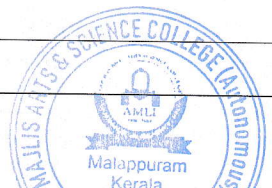
13	College Union Related	8.00
14	Printing	0.20
15	Miscellanious	15.00
16	Hostel	35.00
Total Expected Receipt		**1284.95**
EXPENDITURE		
1	Administration	46.00
2	Directorate of Admission	4.00
3	Printing & Advt	9.00
4	Affiliation Fee	1.50
5	Regulatory Bodies Fee, Membership etc	1.00
6	Salary and Allowances	470.00
7	Bank Interest and charges	14.00
8	Alumni Meet	3.00
9	Electrical,Fixtures and Fittings etc	45.00
10	Satutory Body Meetings	5.00
11	Construction	150.00
12	Caution deposit refund	20.00
13	Repair & Maintenance	10.00
14	Seminar and Workshops	5.00
15	Computers and accessories	75.00
16	Convacation Programe	8.00
17	Travelling and Conveyance	2.50
18	Donation & Charity	1.00
19	Electricity Charge	27.00
20	Faculty development programme	2.50
21	Laboratory Equipments	20.00
22	Land and Building	50.00
23	Library Books	15.00
24	Insurance Tax premium	5.00
25	Scholarships	60.00
26	Software and Networking	10.00



27	Staff Uniform Expense	6.70
28	Hostel	30.00
29	College Union related	10.00
30	Vehicles Purchase	38.00
31	Repair and MaintenanceGeneral	7.00
32	Repairs and Maintanance-Vehicles	10.00
33	Repair and Mantainace Electrical & Electronics	12.00
34	Examination	40.00
35	Miscellanious	30.00
Total Expected Expenditure		**1243.20**

BUDGET FOR 2025-26		
RECEIPTS		
No	Major Head	Amount in Rs.Lakhs
1	Admission, Application	38.00
2	Tuition fee	**996.80**
3	Parent Teachers Asssociation	24.00
4	BUS	13.00
5	Building Welfare fund	133.00
6	Royalty	5.00
7	Caution Deposit	20.00
8	Laboratory (user fee, fines)	0.75
9	Library	6.00
10	**Examination**	**70.00**
11	Convocation	6.00
12	Uniform	10.00
13	College Union Related	8.00
14	Printing	0.20
15	Miscellanious	15.00
16	Hostel	35.00
Total Expected Receipt		**1380.75**

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EXPENDITURE		
1	Administration	46.00
2	Directorate of Admission	4.00
3	Printing & Advt	9.00
4	Affiliation Fee	3.00
5	Regulatory Bodies Fee, Membership etc	3.00
6	Salary and Allowances	476.00
7	Bank Interest and charges	20.00
8	Alumni Meet	3.00
9	Electrical,Fixtures and Fittings	45.00
10	Satutory Body Meetings	5.00
11	Construction	300.00
12	Caution deposit refund	20.00
13	Repair & Maintenance	10.00
14	Seminar and Workshops	8.00
15	Computers and accessories	80.00
16	Convacation Programe	8.00
17	Travelling and Conveyance	2.50
18	Donation & Charity	1.00
19	Electricity Charge	30.00
20	Faculty development programme	3.00
21	Laboratory Equipments	30.00
22	Land and Building	100.00
23	Library Books	15.00
24	Insurance Tax premium	5.00
25	Scholarships	60.00
26	Software and Networking	10.00
27	Staff Uniform Expense	2.00
28	Hostel	32.00
29	College Union related	10.00
30	Vehicles Purchase	38.00
31	Repair and MaintenanceGeneral	8.00
32	Repairs and Maintanance-Vehicles	12.00
33	Repair and Mantainace Electrical & Electronics	14.00

34	Examination	45.00
35	Miscellanious	30.00
Total Expected Expenditure		**1487.5**

Item No. 7: To consider the question of constitution of Department of Education and Board of Studies in Education at Majlis Arts and Science College.

The Governing Body considered the constitution of Department of Education and Board of Studies in Education and **ratified** the action in having constituted the **Department of Education** and the **Board of Studies in Education** in accordance with the norms prescribed by the UGC, in the context of commencing the ITEP programmes.

Item No. 8: To report the conduct of examinations and publication of results for the autonomous batches, including regular and supplementary/improvement examinations held during the academic sessions.

The **Governing Body noted** the conduct of the following examinations and the publication of results for autonomous batches, carried out in accordance with UGC regulations, University standards, and the Examination Manual approved by the Academic Council of the College.

AUTONOMOUS BATCH EXAMINATIONS CONDUCTED AND RESULTS PUBLISHED				
No	**Name of Examination**	**Start**	**End**	**Result**
1	I Semester UG exam November 2024	28.10.24	08.11.24	20.12.24
2	I Semester PG exam November 2024	13.11.24	25.11.24	20.12.24
3	I Semester UG Supple/Improvement Exam January 2025	27.01.25	03.02.25	06.03.25
4	I Semester PG Supple/Improvement Exam January 2025	27.01.25	31.01.25	06.03.25
5	II Semester UG Exam March 2025	25.03.25	16.04.25	15.05.25
6	II Semester PG Exam March 2025	16.04.25	02.05.25	27.05.25
7	II semester UG Supple/Improvement Exam June 2025	10.07.25	18.07.25	14.08.25
8	II semester PG Supple/Improvement Exam June 2025	10.07.25	17.07.25	14.08.25
9	III Semester UG Exam October 2025	21.10.25	05.11.25	02.12.25
10	III Semester PG Exam October 2025	21.10.25	06.11.25	02.12.25
11	I Semester UG R/S/I Exam November 2025	24.11.25	05.12.25	
12	I Semester PG R/S/I Exam November 2025	24.1125	08.12.25	

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The Governing body further **permitted the Principal and Controller of Examinations** to conduct the examinations as per Academic calendar and publish results, subject to reporting such examinations to the next Governing body.

Item No. 9 To evaluate the academic performance of Autonomous batches based on the result analysis of the examinations conducted so far.

The Governing Body considered the evaluation of academic performance of autonomous batches based on the result analysis of the examinations and **noted** the pass percentage and further observed that the pass percentage has increased considerably following the supplementary examinations.

Additional items permitted by Chair:

Item No. 10: Admission Statistics Analysis: Arising from the discussion, the Governing Body examined the report on admission statistics for the year 2025 and noted that **87.68%** of the seats have been filled, which is a commendable achievement, especially at a time when many colleges are closing due to shortage of students. The Governing Body also observed that admissions to science subjects, though currently lower, may improve in the future with the growing relevance of AI and related fields.

Item No. 11: Establishment of Research centre: Arising from the discussion, the Governing Body observed that qualified faculty are available in the Department of Chemistry and Department of Commerce to establish a Research Centre and noted that a proposal is already in hand.
The Governing Body **resolved to approve the establishment of Research Centres in the Department of Chemistry and Department of Commerce.** The applications to be submitted to University of Calicut for establishing the Research Centres by 31st January 2026.

The Governing Body also observed that one Ph.D. holder is available in the **Department of Microbiology** and the **Department of English** and further **resolved** that applications for establishing Research Centres in these departments be submitted upon the appointment of an additional Ph.D. holder in each department, as required by the University of Calicut.

Item No. 12: Start up cell: Arising out of discussion, the Governing Body **resolved to approve** the establishment of start-ups in **Digital Branding, App Development, and Website Development**, and further suggested exploring possibilities for **licensing in import and export**,

as well as conducting **camps with entrepreneurs** to encourage and support entrepreneurial initiatives.

Item No. 13 : Appreciation: Arising out of discussion, the Governing Body appreciated the College for its notable achievements, including securing **second position at the State level in the Young Innovators Programme (YIP)**, receiving the **Best NSS Programme Officer Award** from the **University of Calicut**, and its commendable social outreach initiative of constructing **ten houses for the calamity-affected people of Wayanad**, out of which **one house has already been handed over** to the beneficiaries.

The meeting ended at 12.40 pm.

Chairman, Governing Body

19/12/2025

PRINCIPAL(Member Secretary)

PRINCIPAL
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