



DEPARTMENT OF MANAGEMENT STUDIES

MAJLIS ARTS AND SCIENCE COLLEGE, PURAMANNUR

(A Post Graduate College Affiliated to University of Calicut, Approved by Government of Kerala and Recognized by UGC under 2(f))

ACTION TAKEN REPORT

2016-17

- Discussions held in the department for presenting the feedback report.
- Teachers who got highest rank by students were directed to improve and maintain their teaching methodology.
- Teachers who had secured lowest rank by students were directed to FDP's provided by our institution and other institutions.
- Encouraged teachers for starting their PhD.
- Weakly rated teachers were directed to hearing by Principal and Management Committee to recommend action plans to improve their performance.
- Suggestions and recommendations were forwarded to the University for simplifying the content of the curriculum.
- Suggestions for adding or changing the contents were forwarded to the University to maintain the relevancy of the courses.
- Suggestions were forwarded to the college management for improving student centric approach.
- Add on courses on recent concepts were provided to bridge the gap in the curriculum.
- Alumni meet were conducted to share their experience and suggestions.

HOD

Dept: of Management Studies,
Majlis Arts & Science College,
P.O Puramannur, Valanchery,
Malappuram-Pin- 676 552.

MAJLIS ARTS AND SCIENCE COLLEGE , PURAMANNUR

PG DEPARTMENT OF COMMERCE

FEEDBACK ANALYSIS OF STAKE HOLDERS AND ACTION TAKEN REPORT(2016-17)

INTRODUCTION

The institution collects feedback on curriculum aspects and courses from different stakeholders such as student's ,alumni, faculties and employers. Once the fee back is collected and suggestions given were considered and necessary actions was executed.

Based on the students, teachers,employers and alumni feedback appropriated changes were made as is notified in the following table

SL NO	FEEDBACK	ACTION TAKEN
1	Students wanted educational trips to be the part of curriculum	Educational trip were planned for students
2	It was analysed from the forms received from students that extra classes should be planned for weak students.	Extra classes were started for weak students to improve their results in university exams.
3	Alumni of the college suggested placement drive should be conducted.	Students were taken for placement drives conducted

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Majlis Arts & Science College
Puramannur, V. Chinnery - 676 552



MAJLIS ARTS AND SCIENCE COLLEGE , PURAMANNUR

DEPARTMENT : MICROBIOLOGY

FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT (2016 -2017)

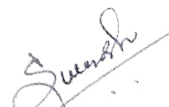
INTRODUCTION

The institution collects feedback on curriculum aspects and courses from different stakeholders such as students, alumni, faculty, employers. Once the feedback is analysed and valuable suggestions given were considered and necessary actions was executed.

Table 1: Students ,teachers ,employers and alumni feedback and action taken report

Based on the students ,teachers ,employers and alumni feedback, appropriate changes were made as is notified in the following table.

S.NO	FEEDBACK	ACTION TAKEN
1	Students wanted educational trips to be part of the curriculum	An educational trip were planned for students
2	It was analyzed from the forms received from students that extra classes should be planned for weak students.	Extra classes were started for weak students to improve their results in university exams
3	Alumni of the college suggested placement drive should be conducted.	Students were taken for Placement Drives Conducted

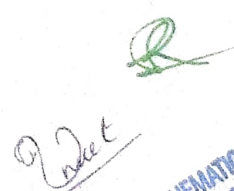

HOD, DEPARTMENT OF MICROBIOLOGY
MAJLIS ARTS AND SCIENCE COLLEGE
Puramannur, P.O, Malappuram Dt

MAJLIS ARTS AND SCIENCE COLLEGE, PURAMANNUR

PG DEPARTMENT OF MATHEMATICS

Action taken report based on feedback-2016-2017

Students	
Suggestions	Action
It was analyzed from the forms received from students that library have to be developed further. They also suggested that sanitation facilities have to be modified further	As per the suggestions from the students the department discussed about the problems regarding library and sanitation facilities with Principal
Teachers	
The syllabus of mathematics complimentary papers is difficult for students	Decided to give detailed revision classes after completion of the syllabus
Alumni	
Syllabus is difficult to learn	Decided to give detailed revision classes after completion of the syllabus and question paper discussions before semester exams


HEAD OF THE PG DEPT. OF MATHEMATICS
MAJLIS ARTS & SCIENCE COLLEGE
Puramannur, Valanchery - 676552

MAJLIS ARTS AND SCIENCE COLLEGE PURAMANNUR

Department of Media and Communications

Action Taken Report of Academic Year 2016-17

Students

Sl.No	Recommendation	Action taken
1.	Requested to enhance the activities appropriately for the modules.	Decided to give assignments and action oriented class.
2.	Requested to create a fruitful classroom with power point presentations and slide shows.	Decided to make power point presentations and slideshows.
3.	Requested for a platform to exhibit the talents of the students.	Considered and recommended to create a platform to show students talents.

Faculties

Sl. No	Recommendation	Action taken
1.	Provide necessary books related to syllabus for the reference.	Recommended to purchase necessary books related to syllabus for the reference.
2.	Provide advanced updated versions of applications and software's for the students.	Recommended to purchase updated version of softwares.

Alumni

Sl.No	Recommendation	Action taken
1.	Requested to provide more computers for the students for better practical classes.	Recommended to purchase more computers.
2.	Requested to provide more camera equipments for the students for practical sessions.	Considered and recommended to purchase camera equipments
3.	Requested to provide better audio lab system for the students.	Considered and recommended to purchase better audio lab system.

HOD

HEAD OF THE DEPARTMENT
MEDIA & MASS COMMUNICATION
MAJLIS ARTS AND SCIENCE COLLEGE
PURA MANNUR

PRINCIPAL

Majlis Arts and Science College, Puramannur

PG Department of Chemistry

Action taken report based on feedback

2016-17

- Decided to have more activities to commemorate important days.
- Decided to strengthen examination oriented revision classes.
- Decided to increase the chemistry reference books collection in the central library.
- Decided to conduct career guidance program for final year students.



HoD
PG. Department of Chemistry
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Puramannur, Valanchery - 676552

VIAJLIS ARTS AND SCIENCE COLLEGE
DEPARTMENT OF SOCIOLOGY

**FEEDBACK ANALYSIS &
ACTION TAKEN REPORT OF 2016-17**

To get an overall idea about the program outcome and course outcome of various courses offered by the University of Calicut in the college, the college maintains an institutional level feedback report. Every year feedback on curriculum is collected mostly from final year students. It helps the institution to take remedial progression in the lacks. The feedback received from 2016-17 to 2020-21 are basically on the same material as the syllabi provided were the same. Feedback was collected from different stakeholders like students, teachers, employees, and alumni.


Feedback was collected from employees during their working hours, from alumni on annual alumni meet and departmental alumni meet, from the outgoing students on the completion of their course, from the teachers, on the effectiveness of the course and the curriculum and the matters related to the construction of the modules etc. The course content and its depth, coverage, applicability, learning value, clarity and relevance are all being evaluated.

The data collected by the IQAC was sorted and consolidated for drafting the analysis report. The data entered in the selected format was then converted into chart form and decoded for the proper comprehension of the matter. The analysis is done year wise as well as parameter wise. The aspects pointed out by all the stakeholders are considered with special care and attention. The teachers discussed and evaluated the suggestions received from different spheres regarding the curriculum.

The suggestions were consolidated and advocated the various aspects for the smooth functioning of the curriculum and syllabi. The new proposals were communicated among teachers who are members of various Boards of Studies and Syllabus Revision Committees, and those who attend in the Syllabus Revision Workshops conducted by the University. Proper suggestions were formulated to be communicated to ensure the proper redressal of the grievances.






VIAJLIS Arts and Science College
Kannur, Malappuram

Year	Feedback Analysis	Action Taken Report
2016-17	<p>Feedback forms were collected from students, teachers, alumni and employees. The data analyzed by IQAC shows that stakeholders suggested some new professional courses should be introduced. The suggestions were discussed with the Principal of the college. Everyone is satisfied with the proposed curriculum. Many from other departments used the curriculum for their job oriented purposes.</p> <p>Diversified add on/certificate course were included by the department.</p> <p>Secondly: Alumni opined for introducing higher education/placement/career guidance classes especially in the final year.</p> <p>Thirdly: Students demanded for Wifi facility in the campus and updation of college library with more books</p> <p>Fourthly: Teachers suggested students' admission should be merit oriented and parents/guardians always be informed students' academic developments.</p>	<ul style="list-style-type: none"> • As per the feedback received from the students, faculty members and alumni of the college, IQAC found that it is better to introduce elective courses which diversify academic strength of students. • Job oriented/professional courses were added as part of add on/certificate courses. • Students were given career orientations especially at the end of the program. • PTA meetings were regularized twice in an academic year.



Principal, Malappuram

**PG DEPARTMENT OF COMPUTER SCIENCE
MAJLIS ARTS AND SCIENCE COLLEGE**
(Postgraduate College Affiliated to University of Calicut)
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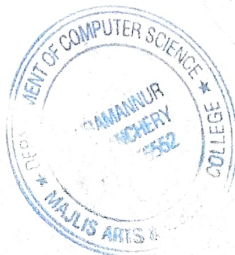
**FEEDBACK ANALYSIS AND ACTION TAKEN REPORT
2016-17**

Feedback is an important element of the teaching learning process. The department collects feedback on curriculum aspects and courses from different stakeholders such as the Students, Alumni, Faculties and Employer. Feedback on curriculum is collected mostly from final year students.

Most of the alumni thought that even though the courses are somewhat difficult it covers all the area of curriculum. Most of the alumni suggested that the courses are interesting and relevant to the current need. Most of the alumni thought that the courses are stimulating and also furthered their knowledge. All Alumni suggested that the academic process of the institution is transparent and student centric.

Employer feedback is collected and analyzed. Our students are working in different areas. Employers provide a good feedback about students. The feedback is analyzed after collecting the report and kept in the department.

Suggestions	Action Taken
Student	
Some student think that the courses are somewhat difficult to study	Department decided to provide previous years question bank with solution
Some student suggested the improvement of the lab facility	This matter is discussed with the management and purchase latest computers
Teacher	
Availability of more systems in the Computer Lab	This matter is discussed in the college council and decided to purchase more computers
Needs more reference book in library	Discussed in college council and decided to purchase more books

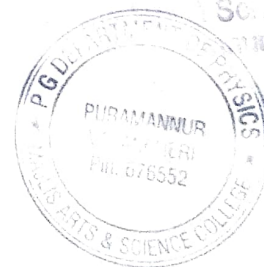



DEPARTMENT OF PHYSICS

FEEDBACK ANALYSIS AND ACTION TAKEN REPORT 2016-2017

Feedback on curriculum is collected mostly from final year students. It helps the department to take remedial progression in the lack. Feedback is collected from students, teachers, alumni and employers. About 60 percentage students say that the course is difficult to study. So extra classes were provided for weak students to improve their understanding in the subject. Also decided and conducted more academic activities and also planned to give more career guidance to students.

Teachers use ICT facilities in their classes. To enhance ICT facilities department requested for more computer facilities. Alumni are satisfied with the proposed curriculum. More than fifty percentage of alumni were interested in undertaking further studies in the subject. Employer feedback is collected and analysed. Our students are working in different areas. Employers provide a good feedback about students.





POST GRADUATE DEPARTMENT OF ENGLISH

MAJLIS ARTS AND SCIENCE COLLEGE, PURAMANNUR


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ACTION TAKEN REPORT 2016-17

Suggestions	Actions
Teacher	
Language lab facilities	Considered and offered a language lab in future.
Availability of sufficient books in library	Recommended to purchase more books.
Add-on course relevance.	Applied add-on to all students.
Students	
Availability of library	Considered and decided to purchase more books.
Infrastructure facilities	Planned to think and take remedies
Alumni	
Improvement of departmental activities	Suggestions considered and decided to take necessary measures.
Change in syllabus	Suggestions considered and forwarded the request.
Employees	
Improve language based activities	Strongly practiced the language proficiency programs.
Lack of books	Decided to enlarge the department library.

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Dept. of English
Majlis Arts & Science College