



POST GRADUATE DEPARTMENT OF ENGLISH
MAJLIS ARTS AND SCIENCE COLLEGE, PURAMANNUR

(A Post Graduate College Affiliated to University of Calicut, Approved by Government of Kerala and Recognized by UGC under 2(f))

ACTION TAKEN REPORT 2018-19

The suggestions were consolidated and advocated the various aspects for the smooth functioning of the curriculum and syllabi. The new proposals were communicated among teachers who are the members of various Boards of Studies and Syllabus Revision Committees, and those who participated in the Syllabus Revision Workshops conducted by the University. Proper suggestions were formulated to be communicated to ensure the proper redressal of the grievances.

Suggestions	Actions
Teacher	
Add- on Course and classes were begun to inculcate the skills for enhancement of personal skills and continued the practice which was already suggested by many.	Considered and offered many courses in each year.
Availability of sufficient books in library	Recommended to purchase more books.
Add-on course relevance.	Applied add-on to all students.
Students	
Students expressed the need of coaching for competitive exams and remedial classes.	Consideration and decision to start coaching to students for competitive exams.
Infrastructure facilities	Planned to think and take remedies
Alumni	
Alumni of the college suggested conducting a	Suggestions considered and decided to take



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MAJLIS ARTS & SCIENCE COLLEGE
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Dept. of English
Majlis Arts & Science College
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placement drive .	necessary measures.
Change in syllabus	Suggestions considered and forwarded the request.
Employees	
Priority to job oriented courses	Strongly recommended the institution to think about it.
Lack of books	Decided to enlarge the department library.

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MAJLIS ARTS AND SCIENCE COLLEGE
DEPARTMENT OF SOCIOLOGY


**FEEDBACK ANALYSIS &
ACTION TAKEN REPORT OF 2018-19**

To get an overall idea about the program outcome and course outcome of various courses offered by the University of Calicut in the college, the college maintains an institutional level feedback report. Every year feedback on curriculum is collected mostly from final year students. It helps the institution to take remedial progression in the lacks. The feedback received from 2016-17 to 2018-19 are basically on the same material as the syllabi provided were the same. Feedback was collected from different stakeholders like students, teachers, employees, and alumni.

Feedback was collected from employees during their working hours, from alumni on annual alumni day and departmental alumni meet, from the outgoing students on the completion of their course and from the teachers, on the effectiveness of the course and the curriculum and the matters related to the construction of the modules etc. The course content and its depth, coverage, applicability, learning value, clarity and relevance are all being evaluated.

The data collected by the IQAC was sorted and consolidated for drafting the analysis report. The data entered in the selected format was then converted into chart form and decoded for the proper comprehension of the matter. The analysis is done year wise as well as parameter wise. The aspects pointed out by all the stakeholders are considered with special care and attention. The teachers discussed and evaluated the suggestions received from different spheres regarding the curriculum.

The suggestions were consolidated and advocated the various aspects for the smooth functioning of the curriculum and syllabi. The new proposals were communicated among teachers who are the members of various Boards of Studies and Syllabus Revision Committees, and those who participated in the Syllabus Revision Workshops conducted by the University. Proper suggestions were formulated to be communicated to ensure the proper redressal of the grievances.


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Majlis Arts & Science College,
Mamannur, Malappuram



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Year	Feedback Analysis	Action Taken Report
2018-19	<p>Feedback collected from all stakeholders were analyzed at department level which suggested diversification of add on courses. The suggestions were discussed with the Principal of the college.</p> <p>Secondly: Alumni opined along with career guidance classes a campus recruitment should be part of the program.</p> <p>Thirdly: Students wanted educational trips to be part of the curriculum.</p> <p>Fourthly: Teachers suggested movement register of students should be maintained at department level and parents/guardians always be informed students' academic developments.</p>	<ul style="list-style-type: none"> • As per the feedback received from the students, faculty members and alumni of the college, add on course took new electives according to the tastes of the students. • Field trip was incorporated as part of curriculum in the fifth semester. • Job oriented/professional courses and mini scale campus recruitment was planned and executed. • Students were given career orientations especially at the end of the program. • PTA meetings were regularized twice in an academic year and movement register was maintained.

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DEPARTMENT OF PHYSICS

FEEDBACK ANALYSIS AND ACTION TAKEN REPORT 2018-2019

A questionnaire has been designed to seek feedback from students on curriculum. About 50% of the students are satisfied with the curriculum. A few students expressed their dissatisfaction over some questions. The areas on which students expressed their dissatisfactions have been discussed and considered most of the teachers are of good opinion on curriculum. 100% says that syllabus has good balance between theory and applications. The areas on which teachers expect improvement have been considered and conveyed to the concerned authorities. Alumni suggested to conduct alumni meet.



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MAJLIS ARTS AND SCIENCE COLLEGE, PURAMANNUR

PG DEPARTMENT OF MATHEMATICS

Action taken report based on feedback-2018-2019

Students	
Suggestions	Action
48% of the students suggested that the internal assessment system help them to do their regular work more systematic	The department council decided to continue the current assessment system with site modifications to make it more effective like conducting internal viva, group discussions etc.
Teachers	
Syllabus is difficult to teach	Decided to give more extension activities
Alumni	
Syllabus is difficult to learn	Decided to involve students in academic activities



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MAJLIS ARTS AND SCIENCE COLLEGE , PURAMANNUR

DEPARTMENT : MICROBIOLOGY

FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT (2018 -2019)

INTRODUCTION


The institution collects feedback on curriculum aspects and courses from different stakeholders such as students, alumni, faculty, employers. Once the feedback is analysed and valuable suggestions given were considered and necessary actions was executed.

Table 1: Students ,teachers ,employers and alumni feedback and action taken report

Based on the students ,teachers ,employers and alumni feedback, appropriate changes were made as is notified in the following table.

S.NO	FEEDBACK	ACTION TAKEN
1	Students wanted educational trips to be part of the curriculum	An educational trip were planned for students
2	It was analyzed from the forms received from students that extra classes should be planned for weak students.	Extra classes were started for weak students to improve their results in university exams
3	Alumni of the college suggested placement drive should be conducted.	Students were taken for Placement Drives Conducted
4	The faculty members are suggested that for upgrading and updating themselves in the subject matters to attend various workshops and other activities Faculty members are motivated for attending the workshops and also for research paper writing activity	Faculty members are motivated for attending the workshops and also for research paper writing activity




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MAJLIS ARTS AND SCIENCE COLLEGE PURAMANNUR

DEPARTMENT: COMMERCE

FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT (2018-19)


INTRODUCTION

The Institution collects feedback on curriculum aspects and courses from different stakeholders such as students, alumni, faculty, employers. Once the feedback is analyzed and valuable suggestions given were considered and necessary actions were executed.

Table 1: Students, teacher, employers and alumni feedback and action taken report

Based on the Students, teacher, employers and alumni feedback, appropriate changes were made as is notified in the following table.

S.NO	FEEDBACK	ACTION TAKEN
1	Students wanted educational trips to be part of the curriculum	An industrial visit trip were planned for students
2	It was analyzed from the forms received from students that extra classes should be planned for weak students.	Extra classes were started for weak students to improve their results in university exams
3	Alumni of the college suggested placement drive should be conducted.	Students were taken for placements Drives Conducted
4	The faculty members are suggested that for upgrading and updating themselves in the subject matters to attend various workshops and other activities.	Faculty members are motivated for attending the workshops and also for research paper writing activity


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DEPARTMENT OF MANAGEMENT STUDIES

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ACTION TAKEN REPORT AGAINST FEEDBACK ON TEACHERS

2018-19

- Discussions held in the department for presenting the feedback report.
- Teachers who got highest rank by students were directed to improve and maintain their teaching methodology.
- Teachers who had secured lowest rank by students were directed to FDP's provided by our institution and other institutions.
- Encouraged teachers for starting their PhD.
- Weakly rated teachers were directed to hearing by Principal and Management Committee to recommend action plans to improve their performance.
- Suggestions and recommendations were forwarded to the University for simplifying the content of the curriculum.
- Suggestions for adding or changing the contents were forwarded to the University to maintain the relevancy of the courses.
- Suggestions were forwarded to the college management for improving student centric approach.
- Add on courses on recent concepts were provided to bridge the gap in the curriculum.
- Alumni meet were conducted to share their experience and suggestions.



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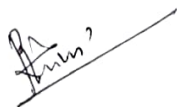
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PG Department of Chemistry

Action taken report

2018-19

Sl.No	Suggestions	Action taken
Students		
1	Required more books in library	Purchased more books
2	Required water purifier in each floor.	Requested the authorities and decided to install water purifier in each floor.
Alumni		
1	Suggestion to set up a department library and offered their support	Considered their suggestion and started the arrangements.
Teachers		
1	Need facility to take video lecture	Requested the authorities. Already Started the work of E-content development center
2	Need to extend the vehicle parking area.	Requested the authorities. Will be considering the request in the next academic year



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PG DEPARTMENT OF COMPUTER SCIENCE
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FEEDBACK ANALYSIS AND ACTION TAKEN REPORT
2018-19

Feedback is an important element of the teaching learning process. The department collects feedback on curriculum aspects and courses from different stakeholders such as the Students, Alumni, Faculties and Employer. Feedback on curriculum is collected mostly from final year students.

Most of the alumni thought that even though the courses are somewhat difficult it covers all the area of curriculum. Most of the alumni suggested that the courses are interesting and relevant to the current need. Most of the alumni thought that the courses are stimulating and also furthered their knowledge. All Alumni suggested that the academic process of the institution is transparent and student centric.

Employer feedback is collected and analyzed. Our students are working in different areas. Employers provide a good feedback about students. The feedback is analyzed after collecting the report and kept in the department.

Suggestions	Action Taken
Student	
Some student thinks that the courses are somewhat difficult to study.	Department decided to provide previous years question bank with solution and also provide module wise important questions and solutions.
Some student suggested for including new trends in curriculum.	These matters are discussed with the higher authorities and decided to provide additional courses.
Some student think that the working of administrative office have to be improved	This matter is discussed with the college superintended.
Teacher	
Availability of more ICT enabled systems in the Computer Lab	This matter is discussed in the college council and decided to purchase.



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MAJLIS ARTS AND SCIENCE COLLEGE PURAMANNUR

Department of Media and Communications

Action Taken Report of Academic Year 2018-19

Students

Sl.No	Recommendation	Action taken
1.	Requested for an online platform for students where they can show their talents and earn while learning.	Decided to start a YouTube channel to show students talents and earn while learning.
2.	Requested extra curriculum activities for the students.	Considered and recommended to add extra curriculum activity program for the students.

Faculties

Sl.No	Recommendation	Action taken
1.	Provide instruments for the audio lab.	Recommended to purchase instruments for the audio lab.
2.	Provide a table and chair for all classes.	Recommended to purchase table and chair for all classes.

Alumni

Sl.No	Recommendation	Action taken
1.	Requested to provide a green matte studio.	Considered and recommended to provide a green matte studio.

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