



POST GRADUATE DEPARTMENT OF ENGLISH

MAJLIS ARTS AND SCIENCE COLLEGE, PURAMANNUR

(A Post Graduate College Affiliated to University of Calicut, Approved by Government of Kerala and Recognized by UGC under 2(f))

ACTION TAKEN REPORT 2020-21

Feedback was collected from employees during their working hours, from alumni on annual alumni day and departmental alumni meet, from the outgoing students on the completion of their course, and from the teachers, on the effectiveness of the course and the curriculum and the matters related to the construction of the modules etc....Due to the pandemic situation online classes through Google meet, zoom and Google classroom is also came as questions for the 2020_21 academic year teachers.

The course content and its depth, coverage, applicability, learning value, clarity and relevance are all being evaluated.

Suggestions	Actions
Teacher	
The feedback suggestions of the stakeholders were regarding the need for accepting new courses and materials. New data is helping them to improve more and advocate for more books in the library.	From the feedback received from students, teachers and alumni, it was analyzed by IQAC to find out the Pivotedness of Incorporating various subjects of arts and commerce together in depth. These suggestions were discussed with teachers who are members of the Board of Studies and these suggestions were passed on to higher authorities.
Online classes are very effective and all the teachers are preferring zoom, Google meet for taking classes and Google Classroom and whatsApp for providing activities.	Planned Google form exams in almost all the days plus the activities in Google Classroom.

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Dept. of English
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MAJLIS ARTS AND SCIENCE COLLEGE
DEPARTMENT OF SOCIOLOGY

**FEEDBACK ANALYSIS &
ACTION TAKEN REPORT OF 2020-21**

To get an overall idea about the program outcome and course outcome of various courses offered by the University of Calicut in the college, the college maintains an institutional level feedback report. Every year feedback on curriculum is collected mostly from final year students. It helps the institution to take remedial progression in the lacks. The feedback received from 2016-17 to 2020-21 are basically on the same material as the syllabi provided were the same. Feedback was collected from different stakeholders like students, teachers, employees, and alumni.

Feedback was collected from employees during their working hours, from alumni on annual alumni day and departmental alumni meet, from the outgoing students on the completion of their course, and from the teachers, on the effectiveness of the course and the curriculum and the matters related to the construction of the modules etc. Corona pandemic had affected teaching and learning process and all stakeholder in the academia. The course content and its depth, coverage, applicability, learning value, clarity and relevance are all being evaluated.

The data collected by the IQAC was sorted and consolidated for drafting the analysis report. The data entered in the selected format was then converted into chart form and decoded for the proper comprehension of the matter. The analysis is done year wise as well as parameter wise. The aspects pointed out by all the stakeholders are considered with special care and attention. The teachers discussed and evaluated the suggestions received from different spheres regarding the curriculum.

The suggestions were consolidated and advocated the various aspects for the smooth functioning of the curriculum and syllabi. The new proposals were communicated among teachers who are the members of various Boards of Studies and Syllabus Revision Committees, and those who participated in the Syllabus Revision Workshops conducted by the University. Proper suggestions were formulated to be communicated to ensure the proper redressal of the grievances.


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Year	Feedback Analysis	Action Taken Report
2020-21	<p>Feedback collected from all stakeholders were analyzed at department level which suggested diversification of pedagogical shift in the light of Corona pandemic.</p> <p>Secondly: Alumni opined to offer career guidance classes and higher education orientations.</p> <p>Thirdly: Students wanted to reduce length of online classes not more than 30 minutes, classes should be recorded and shared to the students.</p> <p>Fourthly: Teachers suggested a departmental library should be set up and more seminars/talks/webinars should be provided.</p>	<ul style="list-style-type: none"> • During the Corona as per the feedback received from the students, faculty members and alumni of the college, different pedagogies and online platforms were used to teach • Job oriented/professional courses and mini scale campus recruitment was planned and executed. • Students were given more webinars/seminars on different topics. • Under the leadership of Alumni, an initiatives to launch departmental library was started and books were collected.

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DEPARTMENT OF PHYSICS

FEEDBACK ANALYSIS AND ACTION TAKEN REPORT 2020-2021

Due to pandemic situation online classes through Google meet, zoom and Google classroom is provided and feedback is collected from different stake holders through online. Online classes are very effective and all the teachers prefer Google class room and google meet. Online classes was effective to the majority of students. Students suggested daily base exams especially MCQ. About 46% students choose Google meet for regular classes. Teachers are also satisfied by using online platforms. Planned to conduct exams at the end of each module using online platforms. Due to pandemic situation an alumni Google meet is planned and conducted



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MAJLIS ARTS AND SCIENCE COLLEGE, PURAMANNUR

PG DEPARTMENT OF MATHEMATICS

Action taken report based on feedback-2020-2021

Students	
Suggestions	Action
84% of the students suggested that they prefer recorded video clips for online class	As per the suggestions from the students the department discussed about the matter and decided to use personal you tube channels of teachers for teaching
Teachers	
Teachers suggested that the new syllabus is difficult to teach.	After discussion on this matter it is understood that the syllabus contain more content that it is very difficult teach all of it during a short period of time and the matter discussed with teachers who are members of the board of studies directly.
Alumni	
Syllabus is difficult to learn	Decided to involve students in academic activities

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MAJLIS ARTS AND SCIENCE COLLEGE , PURAMANNUR

DEPARTMENT : MICROBIOLOGY

FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT (2020 -2021)

INTRODUCTION

The institution collects feedback on curriculum aspects and courses from different stakeholders such as students, alumni, faculty, employers. Once the feedback is analysed and valuable suggestions given were considered and necessary actions was executed.

Table 1: Students ,teachers ,employers and alumni feedback and action taken report

Based on the students ,teachers ,employers and alumni feedback, appropriate changes were made as is notified in the following table.

S.NO	FEEDBACK	ACTION TAKEN
1	For new current revised syllabus there should be more industry exposure and hence experts to be called from industry for conducting sessions as per the area of expertise to enrich the learning the feedback	various Expert sessions as per the requirement of faculty on recent trends are considered
2	It was analyzed from the forms received from students that extra classes should be planned for weak students.	Extra classes were started for weak students to improve their results in university exams
3	Alumni of the college suggested placement drive should be conducted.	Students were taken for Placement Drives Conducted
4	The faculty members are suggested that for upgrading and updating themselves in the subject matters to attend various workshops and other activities	Faculty members are motivated for attending the workshops and also for research paper writing activity



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MAJLIS ARTS AND SCIENCE COLLEGE PURAMANNUR

DEPARTMENT: COMMERCE

FEEDBACK ANALYSIS OF STAKEHOLDERS AND ACTION TAKEN REPORT (2020-21)


INTRODUCTION

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4	The faculty members are suggested that for upgrading and updating themselves in the subject matters to attend various workshops and other activities.	Faculty members are motivated for attending the workshops and also for research paper writing activity


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DEPARTMENT OF MANAGEMENT STUDIES

MAJLIS ARTS AND SCIENCE COLLEGE, PURAMANNUR

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ACTION TAKEN REPORT AGAINST FEEDBACK ON TEACHERS

2020-21

- Discussions held in the department for presenting the feedback report.
- Teachers who got highest rank by students were directed to improve and maintain their teaching methodology.
- Teachers who had secured lowest rank by students were directed to FDP's provided by our institution and other institutions.
- Encouraged teachers for starting their PhD.
- Weakly rated teachers were directed to hearing by Principal and Management Committee to recommend action plans to improve their performance.
- Suggestions and recommendations were forwarded to the University for simplifying the content of the curriculum.
- Suggestions for adding or changing the contents were forwarded to the University to maintain the relevancy of the courses.
- Suggestions were forwarded to the college management for improving student centric approach.
- Add on courses on recent concepts were provided to bridge the gap in the curriculum.
- Alumni meet were conducted to share their experience and suggestions.



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PG Department of Chemistry

Action taken report

2020-21

Sl.No.	Suggestions	Action taken
Students		
1	Needed playground with better facilities	Management has taken the matter in to consideration
2	Needed offline revision	Conducted offline revision
Alumni		
1	Suggested to provide revision classes every day after 3.30	Decided to take initiative.
Teachers		
1	Required smart Class rooms.	Authorities will do it immediately.
2	Required wash basin and Toilet facility in the department	Informed authorities. Promised to give due consideration



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PG DEPARTMENT OF COMPUTER SCIENCE
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FEEDBACK ANALYSIS AND ACTION TAKEN REPORT
2020-21

Feedback is an important element of the teaching learning process. The department collects feedback on curriculum aspects and courses from different stakeholders such as the Students, Alumni, Faculties and Employer. Feedback on curriculum is collected mostly from final year students.

Most of the alumni thought that even though the courses are somewhat difficult it covers all the area of curriculum. Most of the alumni suggested that the courses are interesting and relevant to the current need. Most of the alumni thought that the courses are stimulating and also furthered their knowledge. All Alumni suggested that the academic process of the institution is transparent and student centric.

Employer feedback is collected and analyzed. Our students are working in different areas. Employers provide a good feedback about students. The feedback is analyzed after collecting the report and kept in the department.

Suggestions	Action Taken
Student	
Some student thinks that the courses are somewhat difficult to study.	Department decided to provide previous years question bank with solution and also provide module wise important questions and solutions through online.
Most of the student suggested for the modification of lab according to the need of the curriculum	This matter is discussed with the management and decided to renovation of all the labs and purchase latest computers.
Teacher	
ICT enabled classrooms and internet facility	This matter is discussed with the management and the management made timely improvements in these areas.


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MAJLIS ARTS AND SCIENCE COLLEGE PURAMANNUR

Department of Media and Communications

Action Taken Report of Academic Year 2020-21

Students

Sl.No	Recommendation	Action taken
1.	Requested for a G-suite room for the better classroom atmosphere through online.	Decided to start a G-suite room for the better classroom due to the pandemic situation.
2.	Requested to give online notes that can access at any time.	Decided to give pdf and other studing materials through whatsapp group and g suite room.

Faculties

Sl.No	Recommendation	Action taken
1.	Requested to improve department activities.	Suggestions considered and decided to take the necessary measures.

Alumni

Sl.No	Recommendation	Action taken
1.	Regular alumni meeting to be conducted.	Suggestions considered and decided to take the necessary measures.

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